	Job Opportunity
	State Controller's Office

Position:	Data Processing Manager IV (Pending DPA Approval)	Statewide

Location:	Information Systems Division 300 Capitol Mall, Suite 700, Sacramento, CA 95814

Issue Date: May 31, 2006	**Final Filing Date:** Until Filled
Contact/Telephone: Eva Adame, (916) 323-6695	**Who May Apply:** Individuals who are currently in this classification, eligible for lateral transfer or promotion, or reachable on a certification list. SROA/Surplus candidates are encouraged to apply.
California Relay Service: 1-800-735-2929	**Position Number(s):** 051-340-1387-001 Reference #06-123

Please call (916)323-3055 to request reasonable accommodations

Scope of the Position:
With general direction provided by the Chief, Information Systems Division, SCO, formulate policy, direction, and strategic planning for the technologies to be used to meet the mission critical, statewide programs and ensure effective and efficient operations for technology services of the Office of the State Controller.

Duties and Responsibilities:
Candidates must perform the following essential functions with or without reasonable accommodations

- Direct the overall operation of existing technology and related services and ensure department has provided adequate controls over the support provided.

- Prepare and present policy and recommendations relative to the technology requirements and goals.

- Oversee the implementation of a new transition strategy to modernize existing legacy systems.

- Develop and implement hardware, software, and network architectures that provide flexibility, integration, economies of scale, open systems portability and interoperability, supportability, and information sharing.

- Develop standards, policies, procedures, and measures to ensure consistent, effective delivery of information systems and technologies.

- Manage staff to increase efficiency and access to information and services through cross-functional and

integrated systems; increase the level of integration between systems supporting program areas; and increase management information analysis through development of decision support systems.

- Develop and maintain a cost-effective information technology infrastructure, ensuring technical support and customer service assistance to division and department.

- Develop and maintain strong working relationship with internal and external customers, including the Department of Technology Services.

- Oversee the setting of policies, standards, and procedures related to department-wide project management efforts.

- Develop and maintain an effective organizational approach to information technology, which encompasses education and training, policies and procedures, prioritization and decision-making, performance measurements, process re-engineering and data modeling, system support, and skills development.

Applications will be screened and only the most qualified will be interviewed

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How to Apply:

All hires will be subject to a background check.

For permanent positions, SROA and Surplus candidates should attach "surplus letters" to their application. Failure to do so may result in your application not being considered.

Please submit a STD. 678 State Application and Résumé to:

State Controller's Office
Information Systems Division
300 Capitol Mall, Suite 700
Sacramento, CA 95814

Attn: Eva Adame
Reference Number #06-123 (Candidate must indicate this Reference Number on resume and in the box marked "Examination or Job Title for which you are applying" on the front page of the Employment Application STD 678).